

MINUTES of a meeting of the Boards of Directors of Baycrest Hospital and The Baycrest Day Care Centre (the “Boards of Directors”) held on Thursday, January 26, 2023 at 8:00 a.m.

Present: Kay, Robert C. (Chair); Borrie, Michael; Cracower, Barry; DaCosta, Margot; Flaster, Amy; Lopez de Lara, Catalina; Naglie, Gary; Nelson, Gord; Ovenden, Scott; Paul, Annamie; Shekter-Wolfson, Lorie; Shin Doi, Julia; Wiener, Kenneth; Zaidman, Jakov

Regrets: Gold, Barbra; Parekh, Rulan

Guests: Bailey, Cathy; Galet, Deb; Muia, Maria; Nunziata, Marie; Reichman, William; Sekuler, Allison

PART 1 – STANDING REGULAR MATTERS

1. CHAIR’S REMARKS, CONFLICT OF INTEREST DECLARATION

R.C. Kay, Chair, welcomed Board members and guests to the meeting. No conflicts of interest were declared.

2. APPROVAL OF AGENDA and MINUTES

The Boards of Directors approved the Agenda for the meeting on January 26, 2023, and the Minutes of the regular meeting on September 23, 2022 as amended. A copy of the material is on file with the master of the minutes.

ACTION:	It was duly MOVED, regularly SECONDED, and unanimously CARRIED that the Boards of Directors of Baycrest Hospital and The Baycrest Day Care Centre approve the Agenda for the meeting on January 26, 2023, and the Minutes of the regular meeting on September 23, 2022.
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3. FAMILY COMPLAINT

ACTION:	It was duly MOVED, regularly SECONDED, and unanimously CARRIED that the Boards of Directors of Baycrest Hospital and The Baycrest Day Care Centre move to <i>In-Camera</i>.
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D. Galet briefed the Boards of Directors on a family complaint, follow-up actions and mitigating strategies.

4. HOSPITAL REPORT MANAGER INCIDENT

M. Muia and G. Naglie briefed the Boards of Directors with respect to a Hospital Report Manager incident and mitigating actions.

ACTION:	It was duly MOVED, regularly SECONDED, and unanimously CARRIED that the Boards of Directors of Baycrest Hospital and The Baycrest Day Care Centre move out of <i>In-Camera</i>.
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5. REPORT OF THE PRESIDENT and CHIEF EXECUTIVE OFFICER

S. Ovenden provided the report of the President and CEO to the Boards of Directors. A briefing on the Dementia Care proposal was provided by S. Ovenden. A copy of the report in its entirety is on file with the master of the minutes.

6. STRATEGIC PLANNING COMMITTEE

The Strategic Planning process for the Baycrest group of companies will be starting soon. The Chair will be asking for volunteers from the Board to sit on the Strategic Planning Committee. Updates will be provided by the CEO as available.

7. 2022/23 Q2 CORPORATE BALANCED SCORECARD

The Senior Executive Team provided a report on the 2022/23 Q2 Corporate Balanced Scorecard results. A copy of the report is on file with the master of the minutes.

8. REPORT OF THE MEDICAL ADVISORY COMMITTEE (MAC)

G. Naglie provided a report from the Medical Advisory Committee. A copy of the report is on file with the master of the minutes.

a. Appointments to Baycrest Professional Staff

The Baycrest Hospital Board of Directors approved two new Courtesy Professional Staff Appointments in the Departments of Family & Community Medicine & Medicine (Rehabilitation Medicine), one new Active Professional Staff Appointment in the Department of Medicine (Geriatric Medicine), and one term renewal of a Clinical Associate Appointment:

ACTION:	It was duly <u>MOVED</u>, regularly <u>SECONDED</u>, and unanimously <u>CARRIED</u> that the Board of Directors for Baycrest Hospital approves the following Applications for Appointment to the Professional Staff:
	<u>DR. SEJAL DOSHI:</u> Courtesy Professional Staff privileges in the Department of Family & Community Medicine effective immediately.
	<u>DR. KEVIN HSU:</u> Courtesy professional staff privileges in the department of medicine (rehabilitation medicine) effective immediately.
	<u>DR. VICTORIA YY XU:</u> Active Professional Staff Privileges in the Department of Medicine (Geriatric Medicine) effective immediately.
	<u>DR. CARLA ROSARIO:</u> Clinical Associate – Term Privileges in the Department of Medicine (Geriatric Medicine) effective immediately.

The Baycrest Hospital Board of Directors agreed to the continuation of two Temporary Appointments in the Department of Family & Community Medicine for the stated periods:

ACTION: It was duly **MOVED**, regularly **SECONDED**, and unanimously **CARRIED** that the Board of Directors for Baycrest Hospital agreed to continue the following Temporary Appointments for the stated periods:

DR. AYESHA MALIK: Department of Family & Community Medicine (October 1, 2022 to March 31, 2023)

DR. JOSHUA TEPPER: Department of Family & Community Medicine (November 16, 2022 to November 15, 2023)

9. REPORT OF THE QUALITY and SAFETY COMMITTEE

L. Shekter-Wolfson provided a report from the Quality and Safety Committee. A copy of the report is on file with the master of the minutes.

10. REPORT OF THE AUDIT and FINANCE COMMITTEES

G. Nelson provided a report from the Audit and Finance Committees. A copy of the report is on file with the master of the minutes.

The proposed Audit Plan and Fees for 2022-23 Year-End were approved by the Boards.

ACTION: It was duly **MOVED**, regularly **SECONDED**, and unanimously **CARRIED** that the Baycrest Hospital approves the proposed fees up to a maximum of \$104,250 for the Audit and related reports for the year ending March 31, 2023.

ACTION: It was duly **MOVED**, regularly **SECONDED**, and unanimously **CARRIED** that the Baycrest Day Care Centre approves the proposed fees up to a maximum of \$17,500 for the Audit and related reports for the year ending March 31, 2023.

PART 2 – NEW BUSINESS / PRESENTATIONS

11. BAYCREST SENIORS CARE (BSC) GROUP UPDATE

W. Reichman provided a brief update on the Baycrest Seniors Care (BSC) group of companies.

12. BAYCREST ACADEMY UPDATE

A. Sekuler provided a brief update on the Baycrest Academy.

PART 3 – IN-CAMERA SESSION

The meeting moved to in-camera at 10:30 am.

There being no further business, the meeting terminated at 10:45 am.

Robert C. Kay

Chair, Baycrest Hospital Board of Directors

Chair, The Baycrest Day Care Centre Board of Directors