Canada Research Continuity Emergency Fund - Stage 3 Application

*See pages 3&4 – instructions (UPDATE: November 18, 2020 update – Section 4a.(d))*

1. **Personal Information**

|  |  |  |
| --- | --- | --- |
| **Principal Investigator** | |  |
| **Shared research facility (**a separate form should be submitted if you are submitting for a shared research facility**)** | |  |
| **Email** |  | |

1. **Self-identification: Please check as applicable:**

|  |  |  |
| --- | --- | --- |
| **[ ]** Early career researcher | **[ ]** Member of an historically undeserved, marginalized or excluded group | **[ ]** Prefer not to answer |

1. **Confirmation:**

|  |  |
| --- | --- |
| I, the principal investigator, am submitting eligible costs incurred due to the impact of COVID-19 and /or the halting of research | **[ ] Yes** |

1. **Cost information – March 15, 2020 to November 15, 2020. Please complete one row for each cost centre or project**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **#** | **Cost Centre Number** | **Maintenance Costs** | **Ramp-up Costs** | **Salary costs (between August 30 and November 15, 2020 eligible)** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9 |  |  |  |  |
| 10. |  |  |  |  |
|  | **Total Costs Incurred** | $0.00 | $0.00 | $0.00 |
|  | **Funding Requested (75% of total costs):** | $0.00 | $0.00 | $0.00 |

Please keep expense details since it may be required by Tri-agency.

**4a. This section is for you to provide information to support for your funding request(s). This can include (a) the need for your request to receive priority; (b) the impact and reach that the funds will have; (c) the relevance for any training requirements within your lab; and, (d) consideration for Equity, Diversity, and Inclusion requirements within your research program and/or with your lab personnel.**

Please keep this section to a maximum of a ½ page.

|  |
| --- |
|  |

This form does not require any signatures: Date:

Please save this file and include your name as part of the file name.

Send to [hder@baycrest.org](mailto:hder@baycrest.org) and copy [jlazarus@baycrest.org](mailto:jlazarus@baycrest.org).

If you have any questions, please contact [jlazarus@baycrest.org](mailto:jlazarus@baycrest.org).

Canada Research Continuity Emergency Fund - Stage 3 Application INSTRUCTIONS

#1 **Personal Information**

If you are a PI of a research project(s) and/or a scientific lead of a shared research facility, please use this form to claim costs for both your project(s) and your shared facility.

**#2 Early career researcher**

A researcher who has a held a full-time independent research appointment for a period of 0-7 years, beginning with the date of first appointment at Baycrest.

**#2 Member of a historically underserved, marginalized or excluded group**

Member of visible minority/racialized groups, Indigenous Peoples, persons with disabilities, women and members of LGBTQ2+ communities.

**Note: The information under number 2 is requested strictly for the following purposes: if the request for funds exceeds Baycrest’s notional allocation of $101,687, ECRs and equity-seeking groups may be given special considerations in terms of prorated funding allocation**.

**#3 Examples of impacts:**

You have been personally impacted by COVID-19 (self or family impact); your research has been impacted if your projects have suffered delays; your project/facility has incurred additional costs. If you are unsure, please contact [jlazarus@baycrest.org](mailto:jlazarus@baycrest.org).

**#4 Direct costs of research**

Direct costs of research that are extraordinary and incremental to those already covered by existing sources of funds and have been incurred between March 15 and November 15, 2020, can be covered by the CRCEF at up to 75%.

**Salaries costs of research personnel** can be eligible for partial reimbursement up to 75% by CRCEF at Stage 3 for the period **August 30, 2020 to November 15, 2020** if they meet Stage 3 eligibility criteria.

| **Research Maintenance Costs**  These are costs associated with maintaining essential materials, supplies and infrastructures, PPE/safety/digital equipment for maintenance purposes | **Ramp-up Costs**  These are additional costs associated with ramping up your research activities |
| --- | --- |
| * maintenance of equipment, software, cohorts, datasets, including warranties, licenses and service contracts; * technological equipment for remote access to maintain assets; and * safety equipment for personnel dedicated to maintenance. * internet connection, land line, cell phone connecting and equipment for working remotely, if they meet CRCEF Stage 3 eligibility criteria, i.e. they must have been necessary to maintain or re-start a direct research activity; * animal and specimen care through the crisis period. | * re-organizing the research environment and activities; * additional costs to bring the research back to its pre-pandemic level, including experiments or related to the restart of collections and datasets (e.g., population-based, environmental); * user fees charged by shared platforms to researchers to restart research activities (e.g., animal-care facilities, digital labs); * re-scheduling and restarting human and clinical trials; * exceptional costs to access special facilities, shared platforms and resources, knowledge transfer meetings and workshops; * restarting, reassembling and safety checks of equipment and facilities; * replacement costs for samples that could not be used during halted research period (March 18, 2020 to September 30, 2020). * reacquiring lost and donated laboratory and field supplies and equipment, reagents, perishable materials, laboratory animal and other living specimens; and * personal protective equipment and related items for research-related personnel. |